

JAGAT GURU NANAK DEV PUNJAB STATE OPEN UNIVERSITY, PATIALA

(Established by the Act No.19 of 2019 of the Legislature of the State of Punjab)

MINUTES OF THE ACADEMIC COUNCIL

The First meeting of the **Academic Council of the University** was held on 21st December, 2020 at 12:00 noon in the Punjab Bhawan, Sector-3, Chandigarh

The following members attended the meeting:

1. Prof. Karamjeet Singh, Vice-Chancellor (Chairman)
2. Principal Khushvinder Kumar
3. Principal Gurbinder Singh Samra
4. Principal Buta Ram
5. Principal Ajay Sharma
6. Sh. Parminder Singh nominee of DPI(C) Punjab
7. Sh. Jagjit Singh Nominee of Director Tech, Edu.& Ind. Training, Punjab
8. Sh. Gurpreet Singh Thind, PCS, Nominee of Director Tech, Edu.& Ind. Training, Punjab
9. Sh. Taranjeet Singh Bhamra, Eminent Industrialist
10. Sh. Jatin Talwar, Eminent Industrialist
11. Prof. Jagmohan Singh,
12. Prof. Madhu Parhar, Director CEMCA

(Principal Khushvinder Kumar, Sh. Taranjeet Singh Bhamra, Sh. Jatin Talwar and Prof. Madhu Parhar attended the meeting through Video Conference)

Principal Tarlok Bandhu could not attend the meeting.

Prof. Karamjeet Singh, Vice-Chancellor welcomed the members to attend the first meeting of the Academic Council of the University. Before taking up the agenda, Chairman briefly described the objectives and background for establishing the University.

He emphasized that the mandate of the University is to provide quality education to the masses at lowest possible cost. This is possible only if University undertakes to start those courses, which are skill oriented and equip the students with necessary competence to get gainful employment. He informed that Board of Governors (BoG) of the University in its meeting held on 12th November, 2020 constituted a Committee consisting of five members of the BoG to identify the courses to be offered in the session 2021-2022 and the recommendation were sent along with the agenda paper.

There after the agenda items were presented before the Committee:

ITEM - 1

To consider the recommendations of the committee constituted by Board of Governors in its meeting dated 12th November, 2020 to identify the courses to be offered in the session 2021-2022 (July & December session) as per following:

A. School of Business Management and Commerce

Certificates:

- Digital Marketing
- Rural Management

Degree:

- Bachelor of Commerce (Digital)

B. School of Education and Vocation

Certificates:

- Creativity and Innovation in School Education

C. School of Languages

Certificates:

- Effective Business and Social Communication

D. School of Religious Studies

Certificates:

- Universal Values and Religion – Integrative Studies
- Values and Learning of Sikhism

Diploma:

- Principles and Beliefs of Sikh Philosophy

PG Diploma

- Post Graduate Diploma in Sikh Theology

E. **School of Sciences and Emerging Technologies**

Certificates:

- Cyber Security
- Artificial Intelligence and its Application

Degree:

- Bachelor of Science (Data Sciences)

F. **School of Social Science and Liberal Arts**

Certificates:

- Punjabi Ethos and Culture
- Science of Happiness at Work

Degree:

- Bachelor in Liberal Arts

RESOLVED

The Committee unanimously resolved and approved to establish Six Schools and various Certificate / Diplomas/ Post Graduate Diplomas/ Degrees as given above to be started from the session 2021-2022.

It was further resolved that the Vice Chancellor be authorised to consider any other Certificate/ Diploma/ Post Graduate Diploma to started during the session 2021-2022 beside above.

ITEM – 2

To constitute various expert committees (in lieu of the Board of Studies) to draft the curriculum and content writing of the purposed programmes, as Board of Studies are yet to be constituted.

Resolved

The Committee considered the item and unanimously authorised the Vice Chancellor to constitute various expert committees (in lieu of the Board of Studies) on behalf of the Academic Council for the session 2021-2022.

ITEM - 3

To consider the adoption of payment norms of Indira Gandhi National Open University (IGNOU) for content development and related activities, Learning Support, delivery of electronic contents.

Resolved

The Committee considered the item and resolved to recommend the adoption of the payment norms/rates as mentioned in the notification no IG/RSD/F&A/ATR/91-FC/2017/2333 A) dated 13th Feb. 2018 of Indira Gandhi National Open University (IGNOU), New Delhi for content development and related activities, Learning Support, delivery of electronic contents and the same rates will be applicable in Jagat Guru Nanak Dev Punjab State Open University, Patiala.

The meeting ended with the vote of thanks to the Chair.

Kumle
22/11/2020
Secretary to Vice Chancellor
For and on behalf of Registrar

Confirmed

K. Singh
22/12/2020
Prof. Karamjeet Singh
Chairman

JAGAT GURU NANAK DEV PUNJAB STATE OPEN UNIVERSITY, PATIALA
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Minutes of the meeting of Board of Governors

The meeting of Board of Governors, of Jagat Guru Nanak Dev Punjab State Open University, Patiala held on 17th February, 2021 at 11.30 am in the Committee Room of Punjab Bhawan, Chandigarh.

The meeting was attended by the following members:

1. Sh. Dilsher Singh Kalha, IAS (Retd), Former Secretary to Government of India (Chairman).
2. Sh. Prabh Das, Managing Director and Chief Executive Officer, HMEL, Bathinda.
3. Dr. Dinesh K. Gupta, PL Tandon Professor in Strategic Management, University Business School, Panjab University, Chandigarh.
4. Dr. Jaspal Singh Sandhu, Vice-Chancellor, Guru Nanak Dev University, Amritsar.
5. Dr. Parminder Singh, Dy. Director office of the DPI(College) (Nominee of Administrative Secretary to Government of Punjab, Department of Higher Education).
6. Mrs. Surinder Kaur Waraich, Additional Secretary Finance (Nominee of Administrative Secretary to Government of Punjab, Department of Finance Punjab).
7. Sh. Swaranjit Singh, Under Secretary ((Nominee of Administrative Secretary to Government of Punjab, Department of Medical Education and Research).
8. Sh. Jagjit Singh, Joint Director (Nominee of Administrative Secretary to Government of Punjab, Department of Technical Education, Punjab).
9. Dr. Karamjeet Singh, Vice-Chancellor, Jagat Guru Nanak Dev Punjab State Open University.
10. Dr. Gurdarshan Singh Brar, Registrar, Jagat Guru Nanak Dev Punjab State Open University (Secretary).

(Sh. Prabh Das, Managing Director and Chief Executive Officer, HMEL, Bathinda and Mrs. Surinder Kaur Waraich, (Nominee of Administrative Secretary to Government of Punjab, Department of Finance Punjab) joined the meeting through Video conference)

Sh. I.S. Paul, Dr. Sucha Singh Gill, Dr. Amar Singh, Mrs. Surbhi Verma, Mrs. Ravneet Kaur, Sh. Karan Gilhotra, Nominee of UGC & FICCI could not attend the meeting.

The Chairman welcomed all the members thereafter the Vice- Chancellor took up the Agenda items one by one.

A. ITEMS FOR CONSIDERATION

C-1: To approve the minutes of the meeting of Board of Governors, held on 12th November, 2020 (Annexure A)

RESOLVED:

The Board of Governors confirmed the minutes of the meeting of Board of Governors, held on 12th November, 2020.

C-2: Action taken report of the meeting of Board of Governors dated 12th November, 2020

No.	Item	Action taken
C1	To create Schools for running Academic Programmes.	Action has been taken & decision is for consideration of the Board in current agenda C-3.
C2	To create Learner Support Centres at various places in Punjab.	The committee has been constituted and matter is in process.
C3	To create various posts of faculty and staff positions in the University.	Action has been taken & decision is for consideration of the Board in current agenda C-4.
C4	To approve opening of Bank Accounts.	Action has been taken
C5	To approve the purchase of two cars for the University	Funds have been received in February and the process initiated.
C6	To nominate members to the Academic Council of the University for the period of two years.	Action has been taken.
C7	To constitute a committee for framing the Regulations/Sub Regulations of the University.	The committee has been constituted.
C8	To consider the appointment of Consultants in the University.	The case is Under Process, the post for the appointment of the consultants have been advertised three times in the newspapers; only one application received for each post.
C9	To consider and approve Sitting fees/ Honorarium.	Action taken and UGC Letter No. 21-1/2015 (FD-I/B) adopted.

RESOLVED:

The Action taken report on the decision of the Board of Governors meeting dated 12.11.2020 as per (annexure "A") noted. However, regarding the appointment of Consultants in the University (C-8), Dr. Jaspal Singh Sandhu observed that University should give an open-ended advertisement so that different level of candidates could apply and depending upon the qualification and experience,

need-based consultant on contractual basis may be appointed by the Vice-Chancellor. This was agreed to.

C-3: To consider the recommendation of Academic Council meeting dated 21.12.2020 regarding the creation of Schools & Courses.

The Academic Council in its meeting held on 21.12.2020 unanimously resolved and approved to establish Six Schools and various Certificate / Diplomas/ Post Graduate Diplomas/ Degrees as given below to be started from the session 2021-2022. It was further resolved that the Vice Chancellor be authorised to consider any other Certificate/ Diploma/ Post Graduate Diploma to be started during the session 2021-2022.

A. School of Business Management and Commerce

Certificates Courses:

- Digital Marketing
- Rural Management

Degree:

- Bachelor of Commerce (Digital)

B. School of Education and Vocation

Certificates Course:

- Creativity and Innovation in School Education

C. School of Languages

Certificates Course:

- Effective Business and Social Communication

D. School of Religious Studies

Certificates Courses:

- Universal Values and Religion – Integrative Studies
- Values and Learning of Sikhism

Diploma Course:

- Principles and Beliefs of Sikh Philosophy

PG Diploma Course

- Post Graduate Diploma in Sikh Theology

E. School of Sciences and Emerging Technologies

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- Bachelor of Science (Data Sciences)

F. School of Social Science and Liberal Arts

Certificates Courses:

- Punjabi Ethos and Culture
- Science of Happiness at Work

Degree:

- Bachelor in Liberal Arts

RESOLVED: The Board of Governors approved the item and authorised the Vice-Chancellor to start any other related degree course and the matter be reported to the Board of Governors in the next meeting.

C-4: To consider the recommendation of Finance Committee meeting dated 4th February, 2021 regarding:

- (a) Creation of various posts of Faculty & Staff.
- (b) Budget of the University for the financial year 2021-22.
- (c) The adoption of payment norms of Indira Gandhi National Open University (IGNOU) for content development and related activities, Learning Support, delivery of electronic contents.
- (d) The proposal to take rented accommodation for Guest House of the University.
- (e) Delegations of Financial Power.

Minutes of the meeting of Finance Committee is placed at Annexure C and the Board of Governors is requested to consider and approve the recommendation of finance committee.

RESOLVED:

- (a) The Board of Governors approved the sanctioned posts of teaching faculty and also filling up of posts of teaching faculty as proposed in Current Requirement column. The norms of UGC be followed for appointment of teaching faculty, Registrar, Controller of Examination, Finance Officer and Librarian and the terms & conditions of appointment shall be as per Punjab Government norms. However regarding Non-teaching staff, the Board sanctioned and approved to appoint Finance Officer (01), Librarian (01), P.A. (01), Senior Assistant (02), Stenographer (01), Technical Assistant (02), Driver (02) on contractual basis initially for a period of one year as per Punjab Government Norms. Need-based Data Entry Operator and MTS are to be appointed through outsourcing basis.
- (b) The Board of Governors considered and approved the budget of the University for the financial year 2021-22.
- (c) The Board of Governors considered and approved the adoption of payment norms of Indira Gandhi National Open University (IGNOU) for content development and related activities, Learning Support, delivery of electronic contents.
- (d) The Board of Governors considered and approved the proposal to take rented accommodation for Guest House of the University.
- (e) The Board of Governors considered and approved the delegations of Financial Power.

C-5. To consider and approve the appointment of faculty and Non-teaching staff in the University.

A. Contractual Appointment on last pay drawn minus pension for retired reemployed employees:

- a) **Professor Anita Gill** may be appointed as a Professor in Social Sciences and Dean Academic Affairs on last pay drawn minus pension on contractual basis for a period of three years. She retired as Professor and Head, Department of Distance Education, Punjabi University Patiala. Having an experience of more than 32 years of teaching and research in Distance Education, she also served as Dean, faculty of Social sciences in Punjabi University, Patiala. Her CV & request letter is attached as per Annexure-D.
- b) **Principal (Dr.) Lakhwinder Singh Bedi** may be appointed as a Controller of Examination on last pay drawn minus pension on contractual basis for a period of three years or upto the age of 65 years whichever is earlier. He retired as a Principal, Cordia College, Sanghol, District Fatehgarh Sahib, affiliated to Punjabi University, Patiala. Prior to Principal, he has a teaching experience, worked as Deputy Registrar (Colleges, UMC and Distance Education) at Panjab University, Chandigarh. He is MA (English), MBA, LLB and PG Diploma in Journalism and Mass Communication. His CV & request letter is attached as per Annexure-E.

B. Appointment on Deputation Basis as per Punjab Govt. Rules:

- a) **Dr. Amitoj Singh, Assistant Professor in Computer Sciences** may be appointed on deputation basis for three years as per Punjab Govt. Rules from Maharaja Ranjit Singh, Punjab University, Bathinda. His C.V., NOC & request letter is attached as per Annexure-F.
- b) **Dr. Gurleen Ahluwalia, Assistant Professor in English** on deputation basis for three years as per Punjab Govt. Rules from Punjabi University, Patiala. Her C.V. & request letter is attached as per Annexure-G. She will be appointed only after getting NOC from Punjabi University, Patiala.
- c) **Dr. Rohit Kumar, Assistant Professor in Commerce** on deputation basis for three years as per Punjab Govt. Rules from Punjabi University, Patiala. His C.V. & request letter is attached as per Annexure-H. He will be appointed only after getting NOC from Punjabi University, Patiala.

C. Appointment of Consultant

Need based consultant may be allowed to be appointed by the Vice-Chancellor on contractual basis. Remuneration will be decided as per UGC letter No. F.10-8/2011 (Admn.1/A&B) dated 29th May, 2013 (letter attached as per Annexure-I) as per his/her standing in academic world and experience in the subject.

RESOLVED:

The Board of Governors noted that the appointments were by invitation, therefore, it was resolved that the appointments be made for one year in the first instance. Thereafter, the item be placed before the Board for further extension as per Regulations.

- C-6 To consider the recommendation of the Planning Board Meeting held on 24th December, 2020 and also to approve MoU with INFLIBINET, an Inter-University Centre of the University Grants Commission of India under Ministry of Education, Govt. of India.**

The Planning Board in its meeting held on 24.12.2020 unanimously resolved to approve the proposal of INFLIBNET Centre Gandhinagar, an Inter University Centre of University Grants Commission (UGC), Ministry of Education, Government of India for designing, developing, hosting and maintaining the website of the University. However, the Planning Board authorised the Vice-Chancellor to constitute a committee of four Planning Board members to decide about the scope of work to be undertaken in developing the website of the university, finalizing the agreement, negotiating the costs and terms and conditions with INFLIBNET and also communicating and dealing with the INFLIBNET Centre for implementing the project.

Accordingly, the Vice-Chancellor has constituted the committee vide letter no. VC/PSOU/197-200 dated 01.01.2021. The proposal of the INFLIBNET, recommendation of the Committee & MoU is placed at Annexure- J.

The Board of Governors may consider and approve the proposal of INFLIBNET Centre Gandhinagar and also allow to sign MoU with them.

RESOLVED:

The Board of Governors after considering the observation of the Department of Finance, Punjab Government (Expenditure-2 Branch) no. FD-FE-201(HEL)/39/2020-1FE2/1/132919/2021 dated 21.01.2021 and reply of the Directorate of Governance Reforms and Public Grievances vide letter no. DGR-PSeGOMISC/5/2021-SEMT DGR/905 dated 16.02.2021, approved the proposal of INFLIBNET Centre Gandhinagar of Rs 27,47,000/- for designing, developing, hosting and maintaining the website of the University for two years and also allowed to sign MoU with them.

- C-7 To approve the signing of MoU with CEMCA (Commonwealth Educational Media Centre For Asia), agency of Commonwealth of Learning, Vancouver, Canada and accorded special privileges and immunities by the Govt. of India under United Nations (privileges and immunities) Act, 1947

MoU is attached as per Annexure-K, where University can adapt/ use courses developed by CEMCA (Clause 2.1.3) and support in the translation of the material in Punjabi Language (Clause 2.1.11)

RESOLVED:

The Board of Governors approved the item with the observation that only the relevant certificate courses be adopted and it should also be ensured that the certificate are issued by the University. It was further resolved to sign the MoU after legal vetting.

- C-8 To approve transport allowance to Vice-Chancellor

RESOLVED:

The Board of Governors noted that the University was not having any inhabitable office or place of residence at Patiala, when the Vice-Chancellor joined the University on 3rd September, 2020. In view of the special circumstances, the Board approved that Interim Head-quarter of the Vice-Chancellor be treated at the residence of Vice-Chancellor (T-1/11, Sector-25) in Chandigarh from the date of his joining to 15th March, 2021 or till the hiring of University Guest House at Patiala; whichever is earlier. During this period, the Vice-Chancellor is allowed to claim transport allowance for his Innova car @ Rs. 12 per Km as per rates approved for hiring of taxi by the office of the State Transport Authority-cum- State Transport Commissioner, Punjab, sector-17 C,

Chandigarh, Vide no. STC-G (A-T)/52-28/2378 dated 19.01.2015. Further, the Vice-Chancellor is allowed to stay in the University Guest House till accommodation designated for the Vice-Chancellor is provided to him.

C-9 To consider the proposal regarding the creation of Pre-Audit Cell of Government Auditors and Internal Finance (Audit) Division in the University.

The University has requested the Finance Department to provide the Pre-Audit team of the Govt. Auditors in the University. The Finance Department of the Punjab Govt. vide letter no.14 (629)/103359/2020 dated 13.11.2020 & no. 14(629)/2588 dated 28.12.2020 has replied that there is no provision in University Act like other Universities in the region regarding the Pre-Audit System, therefore, in the absence of the provision in Act it is not possible to provide the auditors.

Since there is no provision in the Act regarding Pre-Audit system, the Board of Governors (BoG) is the competent authority to take a decision. Therefore, matter is placed before the BoG to permit the University to approach finance department of the Govt. of Punjab for the creation of Pre-Audit Cell consisting of Govt. Auditors in the University.

Further, Internal Finance (Audit) Division may be allowed to be created in the University where retired auditors/ serving auditors from state or central Government may be hired on last pay drawn minus pension basis.

RESOLVED:

The Board of Governors approved that the finance department of the Punjab Government be requested to provide the Pre-Audit team of the Govt. Auditors in the University and make the provision in the Act.

Further, the Board also approved the creation of Internal Finance (Audit) Division and one retired auditor from state/ UT or central Government be hired by the University on contractual basis initially for a period of one year on the last pay drawn minus pension basis.

C-10 To approve the University Anthem.

Vice-Chancellor has constituted a committee consisting of the following to compose University Anthem:

1. Dr. Baikar Singh, Director, World Punjabi Centre, Panjabi University, Patiala
2. Dr. Karamjeet Kaur, Director Bhasha Vibagh, Govt of Punjab
3. Dr. Amarjeet Singh Grewal, Punjabi Intellectual, Ludhiana
4. Dr. Nirmal Singh Jaura, Director Youth Welfare, Panjab University, Chandigarh.

The Committee after several rounds of discussion in its meeting held on 6th February, 2021 decided the parameters and on that basis recommended the following anthem composed by Dr. Surjit Patar, Chairman, Punjab Arts Council. The consent of Dr. Surjit Patar has already been taken. The proceeding of the meeting & Anthem is attached as per Annexure -M

The anthem is:

ਸਗਤ ਗੁਰੂ ਨਾਨਕ ਦੇ ਨੂਹ ਚ ਰੋਸਨ ਹੈ ਇਹ ਵਿਸ਼ਵ ਵਿਦਿਆਲਾ
ਕਿਹਤ ਕਰਮ ਦੀ, ਸਬਦ ਸੁਰ ਦੀ

ਸੰਗਤ ਪੰਗਤ, ਵੰਡ ਛਕਣ ਦੀ; ਖੋਜ, ਵਿਵੇਕ ਅਤੇ ਸਿਰਜਣ ਦੀ
ਕਰਤਾ ਪੁਰਖ ਚਹੱਸ ਦਰਸਨ ਦੀ;
ਸਿੱਖਿਆ ਦੇਵਣ ਵਾਲਾ, ਚੈਸਨ ਹੈ ਇਹ ਵਿਸ਼ਵ ਵਿਦਿਆਲਾ
ਜਗਤ ਗੁਰੂ ਨਾਨਕ ਦੇਵ, ਸਬਦ ਗੁਰੂ ਨਾਨਕ ਦੇਵ

ਗਗਨ ਮੰਡਲ ਵਿਚ ਜਗਦੇ ਤਾਰੇ, ਦੀਪਕ ਸੋਹਣੇ ਦੁਆਰੇ ਦੁਆਰੇ
ਕਾਇਆ ਕਾਗਦ ਅੱਖਰ ਜਗਦੇ, ਪੁਸ਼ਪ ਸੁਹਾਵਣ ਧਰਤੀ ਹਿਰਦੇ
ਸੋਚ ਪਵਨ ਦੀ, ਨੀਚ ਅਗਨ ਦੀ
ਕਾਲ ਅਕਾਲ ਤੇ ਧਰਤ ਗਗਨ ਦੀ

ਇਹ ਤੇਰੀ ਲੀਲਾ ਵਿਸਮਾਦੀ, ਨਿਤ ਨਵੇਲੀ ਆਦਿ ਜੁਗਾਦੀ
ਇਸ ਲੀਲਾ ਦੇ ਕਰਮ-ਖੰਡ ਵਿਚ, ਤੇਰਾ ਸਬਦ ਸਵਾਰਨਹਾਰਾ
ਤੇਰਾ ਨਾਦ ਉਜਾਲਾ, ਚੈਸਨ ਹੈ ਇਹ ਵਿਸ਼ਵ ਵਿਦਿਆਲਾ

ਸਬਦ ਗੁਰੂ ਨਾਨਕ ਦੇਵ, ਜਗਤ ਗੁਰੂ ਨਾਨਕ ਦੇਵ

RESOLVED: The Board of Governors approved the University Anthem.

C-11: Table Agenda:

To approve the estimate amounting to Rs 8,25,000 (as per the estimate of Xen PWD B&R Patiala) for the purchase of furniture and electrical items in the University Guest House out of the Budget Head Code-27; Minor work: Expenditure on works other than major works where the budget provision exists.

RESOLVED: The Board approved Rs.6,00,000/- for the purchase of furniture and electrical items in the University Guest House.

ITEMS FOR RATIFICATION

R-1: The University adopted the list of Gazetted Holidays & Other Holidays as per Punjab Govt. calendar.

RESOLVED:

The Board of Governors ratified the item.

The meeting ended with a vote of thanks to the Chair.

Confirmed

Chairman


Secretary